



# Corporation of the Municipality of Calvin

**APPROVED**  
JAN 18 2025  
*[Signature]*

## REGULAR MEETING OF COUNCIL

### MINUTES

Date: January 14, 2025

Time: 6:00 p.m.

1355 Peddlers Drive, Calvin, ON

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**Attendance:** Mayor Gould, Councillors Grant, Manson, Moreton, Latimer (Teams), CAO Maitland, PW Superintendent Carr, Deputy Clerk Araujo  
**Regrets:** None

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#### 1. CALL TO ORDER

**Resolution Number:** 2025-001

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT this Dec 10, 2025 Regular Meeting of Council be called to order @ 6:06 p.m. and that quorum has been achieved

**Result: Carried**

#### 2. APPROVAL OF AGENDA

**Resolution Number:** 2025-002

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby approves the agenda as circulated.

**Result: Carried**

#### 3. DECLARATIONS OF PECUNIARY OR CONFLICT OF INTEREST - NONE

#### 4. APPROVAL OF PREVIOUS MEETING MINUTES

**Resolution Number:** 2025-003

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT the minutes for the Regular Council Meeting of December 10, 2024 be approved as presented and circulated.

**Result: Carried**

#### 5. DELEGATIONS TO COUNCIL - NONE

#### 6. BUSINESS ARISING FROM PREVIOUS COUNCIL MEETINGS

##### 6.1 Mayor's Correspondence- Shared CEMC Training

**Resolution Number:** 2025-004

**Moved By:** Councillor Manson

**Seconded By:** Councillor Latimer

NOW THEREFORE BE IT RESOLVED THAT Council for the Municipality of Calvin receives and accepts the Mayor's correspondence to Mattawan Mayor Peter Murphy dated December 12, 2024, and resolves that no further action is required.

**Result: Carried**

## 7. CONSENT AGENDA ITEMS FOR INFORMATION PURPOSES

- 7.1 Casselholme October 2024 Board Meeting Minutes
- 7.2 DNSSAB Housing Targets Calvin
- 7.3 Northern Municipal Services Office - Municipal Adviser District Coverage Changes
- 7.4 MPAC Assessment Change Summary
- 7.5 Ministry of Municipal Affairs and Housing – Proposed Amendments: Municipal Accountability Act, 2024
- 7.6 AMO Policy Update – Municipal Codes of Conduct Legislation
- 7.7 234-2024-5801 Ministry of Municipal Affairs and Housing Minister's Letter to Heads of Council - Code of Conduct
- 7.8 CAO Report 06-2025, 2024 Complaint Summary
- 7.9 CAO Report 02-2025, 2025 Municipal Levy – North Bay Parry Sound District Health Unit
- 7.10 CAO Report 03-2025, Revised 2025 OPP Annual Billing Statement
- 7.11 CAO Report 04-2025, 2025 MPAC Levy
- 7.12 CAO Report 05-2025, Follow up from FCM re: Calvin's Firefighting Strategy Resolution 2024-31
- 7.13 Building Code Official Report – Dec 2024
- 7.14 Casselholme Board of Management Meeting Minutes Nov 28, 2024
- 7.15 Mayor's Correspondence with NBMCA re Eau Claire Gorge signage

**Resolution Number: 2025-005**

**Moved By:** Councillor Manson

**Seconded By:** Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby receive the Consent Agenda Items as presented and move the following forward for discussion at the next meeting:

- 7.2 DNSSAB Housing Targets Calvin
- 7.5 Ministry of Municipal Affairs and Housing – Proposed Amendments: Municipal Accountability Act, 2024

**Result: Carried**

## 8. ADMINISTRATIVE MATTERS:

### 8.1 Resolution – Council Activities Re: Promoting Development in Calvin Township

**Resolution Number: 2025-006**

**Mayor Gould requested that the motion below to be amended.**

**Moved By:** Mayor Gould

**Seconded by:** Councillor Manson

WHEREAS, there is an interest expressed by council members to work towards development in Calvin Township

AND WHEREAS, finding ways to promote and facilitate development involves extensive research and creative thinking;

AND WHEREAS; there is a lack of understanding among residents and council regarding various municipal rules and regulations governing severances, zoning, and building permits;

IT IS THEREFORE resolved that the council authorizes the Mayor and all individual Councillors to research methods of promoting development within the community. Each Councillor will report back to the council as a whole at the last council meeting of February 2025 with their suggestions.

AND IT IS FUTHERMORE resolved that we hereby authorize the Mayor and Councillors to actively promote development within the township.

This resolution aims to address the need for informed decision-making and proactive strategies to enhance development opportunities in Calvin Township.

**Result: Carried**



**8.1.1 Resolution – Council Activities Re: Promoting Development in Calvin Township**

**Resolution Number: 2025-007**

**Moved By:** Mayor Gould

**Seconded by:** Councillor Moreton

That the previous motion to be amended as follows:

WHEREAS, there is an interest expressed by council members to work towards development in Calvin Township

AND WHEREAS, in mid 2024, council members elected to pause the work on a Strategic Plan due to the Mayor's absence.

AND WHEREAS, in Section 226.1 of the Municipal Act states it is the mayor's responsibility to promote public involvement in the municipality's activities.

AND WHEREAS, it has been brought to the mayor's attention that there is a lack of understanding among some residents and council members regarding the Municipal Property Assessment Corporation (MPAC), The Building Code (CBO), and Severances,

IT IS THEREFORE resolved that staff invite subject matter experts to upcoming public meetings to inform council and the public about key points related to the building code, property assessment, zoning, and severances.

The budget allocation for these experts to present to council at a public meeting is up to \$250 per meeting, with further amounts approved by council on a case-by-case basis.

And it is further resolved that staff be requested to resume the Strategic Planning process as quickly as possible, to set up strategic planning meetings, engaging both the public and the council, and work toward developing a goal and direction for future planning.

**Result:** Carried

**8.2 Appointment of Deputy Clerk**

**Resolution Number: 2025-008**

**By-Law Number: 2025-01**

**Moved by:** Councillor Latimer

**Seconded by:** Councillor Moreton

WHEREAS T. Scroope Deputy Clerk resigned on Oct 29, 2024, and

WHEREAS Council for the Corporation of the Municipality of Calvin previously agreed with the CAO recommendation to promote T. Araujo from within, a promotion consistent with both the Municipality's Human Resource Policy and its Collective Agreement;

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin hereby repeal By-Law 2023-042, a by-law appointing T. Scroope as the Deputy Clerk and enact By-Law 2025-01, By-Law to appoint T. Araujo as the Deputy Clerk.

**Result:** Carried

**8.3 Papineau -Cameron Resolution 2024-328 (Mayor's Request)**

**Resolution Number: 2025-009**

**Moved by:** Mayor Gould

**Seconded by:** Councillor Moreton

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin supports The Corporation of The Township of Papineau-Cameron's resolution 2024-328, a resolution calling for amendments to the Ontario Building Code to include provisions for pre-approved housing plans specifically aimed at supporting low income homeless individuals.

AND FURTHER THAT a copy of this resolution accompanied by the referenced Papineau-Cameron resolution be forwarded to all recipients mentioned in the Papineau-Cameron resolution.

**Result:** Carried

#### **8.4 CAO Report 01-2025, Fire Protection Grant Application Results**

**Resolution Number: 2025-010**

**By-Law Number: 2025-02**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Manson

WHEREAS THE MUNICIPALITY OF CALVIN applied for funding to the Ontario Government for the purpose of purchasing new bunker gear; and

WHEREAS THE Ontario Government has notified the Municipality of its desire to enter into a Transfer Ontario Payment Agreement with the Municipality for a total amount of \$8,230.45 for this purpose;

NOW THEREFORE BE IT RESOLVED THAT the Council for the Corporation of the Municipality of Calvin hereby adopts the attached bylaw, Bylaw Number 2025-02, to authorize the municipality to enter into a funding agreement with His Majesty the King in right of Ontario, as represented by the Office of the Fire Marshall in accordance with the terms and conditions outlined in the agreement.

AND THAT the Mayor and/or Deputy Mayor and the Chief Administrative Officer are authorized to execute the funding agreement on behalf of the municipality.

AND FURTHER that the Council directs staff to take all necessary steps to implement the terms of the funding agreement and to ensure compliance with the conditions outlined therein.

AND FURTHER that if permitted by the Fire Marshall's Office, grant funds offset the cost of recent bunker gear purchases.

AND FURTHER that this resolution and its by-law shall take effect immediately upon adoption.

**Result: Carried**

#### **8.5 Temporary Borrowing By-Law**

**Resolution Number: 2025-011**

**By-law Number: 2025-03**

**Moved by:** Councillor Latimer

**Seconded by:** Councillor Manson

WHEREAS the Municipal Act, 2001, S.O. 2001, C25, Section 407 as amended from time to time, provides authority for a municipality to authorize the Treasurer to borrow from time to time, such sums as Council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year;

AND WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Ontario Land Tribunal, is limited by Section 407 of the Municipal Act, 2001;

Should the Council for the Corporation of the Municipality of Calvin deem it necessary to borrow funds to meet obligations, until the taxes are collected and other revenues are received,

THEREFORE BE IT RESOLVED that Council hereby approve this 2025 by-law being a By-law to authorize the Mayor and CAO Clerk Treasurer to borrow, sign and apply payments on behalf of the Municipality of the Corporation of the Municipality of Calvin from time to time by way as specifically indicated in the 2025 Temporary Borrowing by-Law.

**Result: Carried**



**8.6 PW Superintendent Report - Closure and Sale of Original Shoreline/Road Allowance By-Law  
Resolution Number: 2025-012**

**By-law Number: 2025-04**

**Moved by:** Councillor Latimer

**Seconded by:** Councillor: Moreton

WHEREAS there is no current policy/by-law that sets out the procedures to sell original road allowances and,

NOW THEREFORE BE IT RESOLVED THAT, Council for the Corporation of the Municipality of Calvin hereby receives and accepts the Public Works Superintendent report recommending repealing By-Law 2011-015, and introducing By-Law 2025-04 a by-law to consolidate the adoption of policies and procedures for the closure and sale of original shoreline/road allowances,

FURTHER THAT until such time as the Fees and Charges By-law is reviewed in 2025, the fee structure within related to this by-law remain at \$250.00 for the application and cost of land at 41 cents per square metre or \$250.00 whichever is greater,

AND FURTHER THAT this resolution and its related by-laws shall take effect immediately upon adoption.

**Result: Carried**

**8.7 CAO Report – Council Remuneration**

**8.7.1 Resolution Number: 2025-013**

**Moved by:** Councillor Grant

**Seconded by:** Councillor Manson

That Council for the Corporation of the Municipality of Calvin received and accepts CAO Report entitled "Council Remuneration", which includes a written report from the Integrity Commission, relating to the interpretation of by-law, as well as the individual Council member remuneration reconciliations paid out on Pay Period 1 in January 2025 for the fiscal year 2024 as prepared by staff.

**Result: Carried**

**8.7.2 Resolution Number: 2025-014**

**Moved by:** Councillor Moreton

**Seconded by:** Councillor Manson

That Council for the Corporation of the Municipality of Calvin received the mileage claims for all Council members, claims as submitted by them, and transferred to Calvin's expense claim forms by staff, for the year 2024 and as per the remuneration by-law, authorize these expenses be paid. **Result: Carried**

**9. AGENCIES, BOARDS, COMMITTEES**

9.1 North Bay Mattawa Conservation Authority – Councillor Moreton - No written report

9.2 East Nipissing Planning Board- Councillor Grant – report attached

9.3 Physician Recruitment -Mayor Gould - no written report

9.4 OPP Detachment Board - Councillor Grant - No written report

9.5 Canadian Ecology Centre – Mayor Gould – No written report

9.6 Ontario Ministry of Finance 2025 Budget Consultation Meeting, North Bay Dec 17, 2024, Mayor Gould - No report, invitation attached

**Resolution Number:2025-015**

**Moved By:** Councillor Moreton

**Seconded By:** Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin accepts the Agencies, Board, Committee verbal reports and/or Minutes provided by Council members at this meeting.

And THAT Council authorize Mayor Gould to attend the Ontario Ministry of Finance 2025 Budget Consultation Meeting on Dec 17, 2024 in North Bay, and in doing so authorize staff to add this meeting to the list of eligible meetings in the year 2025, for compensation purposes.

**Result: Carried**

## 10. CLOSED MEETING

Resolution Number: **2025-016**

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin move into Closed Session at 7:14p.m. to discuss:

Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality (s. 239(2)(e))

**Result:** Carried

## 11. RETURN TO OPEN SESSION

Resolution Number: **2025-017**

Moved By: Councillor Moreton

Seconded By: Councillor Latimer

THAT Council for the Corporation of the Municipality of Calvin return to Open Session at 8:00 p.m. and report the following:

THAT it discussed the merits of hiring a legal firm to assist with developing and implementing a Cassellholme exit strategy;

That it agrees to hire the services of Hammond LLP, for these purposes;

AND FURTHERMORE that the Mayor and CAO be authorized, on behalf of Council, to enter into agreement with Hammond LLP dated January 09, 2025,

AND FURTHERMORE that the Mayor engage in discussion with the partnering municipalities to formalize their meetings.

**Result:** Carried

## 12. CONFIRMATORY BY-LAW

By-Law # **2025-06**

Resolution Number: **2025-018**

Moved By: Councillor Grant

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT By-Law 2025-06 being a By-Law to confirm the proceedings of Council be approved.

**Result:** Carried

## 12. ADJOURNMENT

Resolution Number: **2025-019**

Moved By: Councillor Moreton

Seconded By: Councillor Manson

NOW THEREFORE BE IT RESOLVED THAT Council for the Corporation of the Municipality of Calvin now be adjourned at 8:02 p.m.

**Result:** Carried